



August 2024

Dear Student

Now that you have received your exam results you can move forward on your chosen career path. However, if the results you have received today appear to have fallen short of the requirements set down by your chosen university, you need to know what to do next. Below is information to help you in this process.

## 1) Seek Advice

Members of the Sixth Form Team are available to assist any Year 13 students with clearance queries. The Careers Team are also available on the results days to offer advice and guidance for next steps. Senior teaching staff are available to talk to you about your marks relative to grade boundaries and offer advice should you wish to approach the Awarding Organisation to review your script. **It is vital that this is done today.**

## 2) Request a Review of Marking

### 2a) PRIORITY (University place at stake this year)

A Priority Script Review can only be done for candidates at A Level, who are potential university entrants, immediately after results are published. If you fall into this category, please complete and sign the form attached, ensuring that all information is included, i.e. code of exam paper, full title and a clear written request of the service you require as listed on your results slip. This must then be handed in personally to the Exams Office, (Mrs Grantham) before noon on **16 August**, together with a card payment in order that your request may be actioned. The sum required, for this priority service only, is listed below under the relevant Awarding Organisation. Once the outcome is received from the Awarding Organisation, you will be advised accordingly. **Please note, priority reviews can take up to 21 days to be received by the school.**

AQA	OCR	Pearson	WJEC
£58	£76	£62	£55

### 2b) Non Priority

If you require a result service that is not a priority service (i.e. a university place for this year is not at stake) please consult the school website or your results pack for exact details of the services available and their relevant costs with each individual organisation, prior to completing your form. Requests cannot be accepted without an accompanying payment and **the deadline of 18 September is final and absolute.**

Please note that a review of script is not a remark: it is purely a review of the marking by another Examiner to ensure it is free from error and represents a reasonable exercise of academic judgement, as well as a clerical check. **As a result of a review, your grades can go up, go down or remain the same and careful consideration should be made prior to any request as it will not be possible to reinstate the previous mark.** If your final grade is altered following a review, then the cost of the review will be refunded, excluding any copies of scripts.

I would like to take this opportunity of wishing you every success for the future and hope that you will look back on the time you have spent at Hinchingbrooke School as both fruitful and pleasurable.

Best wishes

Mrs A Grantham  
Examinations Manager

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